

## Consent form for using images of children

*Meadow Way Chapel, Hellesdon, Norwich*

To: Name of parent or guardian (person with parental responsibility)

Name of child: .....

Address: .....

Church group child attends: .....

Location of photograph:.....

Meadow Way Chapel would like to take your photograph / make a video/web cam recording of you\* for promotional purposes. These images may appear in our printed publications, on our website, or both.\*

(\*Please delete as appropriate)

To comply with the Data Protection Act 1998, we need your permission before we take any photographs or recordings of your child/children\*. Please answer questions 1 and 2 below, then sign and date the form where shown. We will not use the images taken, or any other information you provide, for any other purpose. Please return the completed form to:

Insert the name of the person ..... commissioning the photography and the return address:

.....

If photographs or recordings of children's/ youth groups are organised and individual children cannot be easily identified, children's / youth leaders must find out whether any parents do not want their children to be in the photograph.

Please circle your answer

### To the parent

1. May we use your image in printed publications produced by Meadow Way Chapel for promotional purposes? **Yes / No**

2. May we use your image on our website? **Yes / No**

### Youth leader / children's leader

3. I have checked which parents are happy for their children's images to be used in the Meadow Way Chapel printed publications or its website or both. **Yes / No**

Please note that our websites (church web site <http://www.meadow-way.org.uk> and youth & children's web site <http://www.mwcyouth.co.uk>) can be seen throughout the world, and not just in the United Kingdom, where UK law applies.

I have read and understood the conditions of use.

Your signature: ..... Date: .....

Your name (in block capitals): .....

### Conditions of use (\*Please delete the option that does not apply.)

1. This form is valid for 2 years from the date of signing / \*for this project only. Your consent will automatically expire after this time.
2. We will not re-use any images \*after this time / \*after the project is completed.
3. We will not include details or full names (which means first name and surname) of any person in an image on our website, or in printed publications, without good reason and only with your expressed consent.
4. We will not include personal email or postal addresses, or telephone or fax numbers on our website or in printed publications.
5. We may use group images with very general labels, such as "youth enjoying sport" or "making Christmas decorations".
6. We will only use images of pupils who are suitably dressed; to reduce the risk of such images being used inappropriately e.g. we will not publish material from the youth group's swimming activity.

Meadow Way Chapel, Chapel Court, Hellesdon, Norwich, NR6 5NV

Church phone number: 01603 484784

Church web site: <http://www.meadow-way.org.uk>